

Minutes

Meeting title	Whakaraupō Partners Working Group meeting
Date	Tuesday 15th August 2017
Time	12.30 – 2.30 pm
Venue	ECan, 200 Tuam Street (Rakahuri meeting room, Ground Floor)
Chair	Yvette Couch-Lewis
Invitees	Yvette Couch-Lewis, Kim Kelleher, Clive Appleton, Matthew Ross, Bianca Sullivan, Ian Lloyd, Tania Butterfield, Debbie Hogan, Jed O'Donoghue, Christina Robb, Gillian Ensor, Courtney Bennett, Olivia Smith, Kelvin McMillan, Charlotte O'Sullivan
In attendance	Yvette Couch-Lewis, Kim Kelleher, Christina Robb, Kelvin McMillan, Matthew Ross, Bianca Sullivan, Ian Lloyd, , Courtney Bennett,
Apologies	Debbie Hogan, Olivia Smith, Clive Appleton, Gillian Ensor, Charlotte O'Sullivan

Item	Action
1. Apologies a. Apologies were received from Olivia Smith, Clive Appleton, Gillian Ensor, Charlotte O'Sullivan	
2. Confirmation of minutes a. The minutes from the 25th July meeting were confirmed by Christina Robb.	
3. Matters arising from previous meeting (8 August): a. Kim to send LPC commitments to Courtney to insert into draft CMP (LPC to come) b. Gillian to circulate GG minutes from previous meeting (June).Done c. Christina to implement recommendations of GG meeting (2 August) Done d. Gillian and Courtney will provide the latest versions of Parts 1 and 2 and 3 to Christina for circulation Done e. Gillian to email Chairs column to stakeholders Done f. Christina/Tania to prepare more detailed communications plan g. Charlotte to contact all Partner organisation comms representatives and let them know where we're at with the project Done h. Christina to discuss budget with Kim 4. Matters carried over from meeting held 16 May a. Implementation paper completed (Matt/Yvette) – still working on this	Kim to provide LPC comments Matt to finalise implementation paper, it won't be completed for Governance meeting on 2 July.
5. Yvette asked for permission to move away from the agenda for a discussion on the draft CMP. The meeting agreed. a. There was a long discussion about whether the draft plan provided a coherent description of the issues and threats, and a clear logic flowing from the threats to the priority actions. There was discussion about the robustness of the content and some confusion about the indicator species and the link to mahinga kai. A need to recognise matauranga as scientific knowledge was noted. b. Courtney noted that comments were being made before Part 2 had been completed and asked for assistance and technical input to help complete Part 2. c. Yvette spoke from a Ngati Wheke perspective – the need to move away from words like “issues” and set things in a positive light was very important. She expressed some disappointment that the use of indicator species was now different from that originally intended. It is important to Ngati Wheke that the concept of bands and the korowai were kept. d. There was questions about the need for a lot of scientific information in the plan, some of the information needed will come out of the projects and some of the scientific explanation would be better in the science report.	Kim to provide example of sediment “worked through” as an illustration Christina to scope the work that might be needed to address concerns

Item	Action
<ul style="list-style-type: none"> e. Overall the group noted the concerns and agreed to continue to address them at the next meeting but based on an updated version of the draft plan. Kim said that LPC would have a go at the sedimentation – strategic logic flow. Christina suggested that a preparing a scope for work to address the concerns might provide a way forward. 	
<ul style="list-style-type: none"> 6. Logo and branding <ul style="list-style-type: none"> a. Ngai Tahu arranged for the graphics designers to attend the PWG meeting to go over previous work they have done and to discuss the PWGs ideas for logo design for this project. They will come up with some draft designs and will provide to Yvette to circulate. 	

Next PWG meetings:

Tuesday 29th August, 12.30-2.30 (Ecan, Rakahuri meeting room)