

Minutes of Whakaraupō / Lyttelton Harbour Catchment Management Plan Partners Working Group

Tuesday 14th March 2017
ECan 200 Tuam Street

Meeting title	Whakaraupō Partner Working Group
Date	Tuesday 14 th March 2017
Time	12.30 – 2.30 pm
Venue	ECan, 200 Tuam Street
Invited	Kim Kelleher, Clive Appleton, Terri Young, Matthew Ross, Bianca Sullivan, Lesley Woudberg, Ian Lloyd, Tania Butterfield, Donald Couch, Jed O’Donoghue
In attendance	Kim Kelleher, Kelvin McMillan, Terri Young, Lesley Woudberg, Ian Lloyd, Donald Couch, Jed O’Donoghue, Bianca Sullivan
Apologies	Tania Butterfield, Matthew Ross

Item	Action
1. Apologies a. Apologies received from Tania Butterfield and Matthew Ross	
2. Confirmation of minutes a. Minutes from the 28 th February meeting confirmed with the following amendments: i. Section 8a.ii - Insert ‘In discussion’ at beginning of sentence ii. Section 8c – Delete ‘Whakaraupō catchment management plan’.	TY - amend minutes to reflect comments
3. Matters arising a. MR unable to complete the draft ‘straw person’. The presentation to be postponed until March 28 th meeting. Please ensure the document is circulated for review prior to the meeting date. b. Members of the group thanked TY for her work on the project and wished her all the best with the baby.	MR - to present plan framework at 28 th March meeting

4. Governance group update

- a. Meeting held on 2nd March.
- b. Scope of CMP: The Gov Gp agreed that the scope of the CMP should be as defined in the Lyttelton Port Recovery Plan, that is the ecological and cultural health of Whakaraupō, ki uta ki tai, is the primary objective. Matters such as recreation, social, economic etc are secondary considerations. The Gov Gp emphasised the need to keep the project focussed to enable it to be effective.
- c. The Gov Gp agreed to look at preparing a logo to represent the partnership and the project. TRoNT have offered for their graphics team to do this work.
- d. The Gov Gp requested that the SAG issues and options paper be presented to them by the SAG once completed. BS to set the date.
- e. The Gov Gp agreed that it is appropriate to push out the deadline for the CMP to the end of this year due to delays with the SAG work and changes in membership of the Partners Working Group. This is the date originally envisaged by the partners in the LPRP. The Gov Group would like the CMP completed and launched in November.
- f. Due to the extended timeframe, the work of the SAG will be presented to the community in a series of workshops in May. This will keep the community informed of progress with the project and will enable the community to provide feedback on the SAG's recommendations. One meeting should be held at Rāpaki. KK suggested that we should investigate options to film a presentation to place on the web site for those who are unable to attend.
- g. The Gov Gp discussed contributing some project funds to the Port Hills fire recovery. They decided that, given the existing coordinated approach, the recovery is likely to attract considerable funds. Therefore we should wait to see if it is needed rather than offering the money up front. Cr Turner is across the recovery and will let the partners know if there is a need.
- h. The Gov Gp determined that, given the extended project timeframe, it is too early to discuss the governance requirements of the partnership in the next phase.

BS to set date for next Gov Gp mtg (to include invite to TD)

<p>5. Update on Science Advisory Group</p> <ul style="list-style-type: none"> a. Progress on the issues and options paper was presented, highlighting some of the actions that will be proposed by the SAG. The actions table is a work in progress and should not be considered a final product. b. DC expressed concern that cultural values related actions were being hidden by ecological values related actions. It was explained that proposed actions often relate to multiple values/issues and this will be clearly signposted in the final table. c. KK suggested that we test some of the actions with other experts, particularly where the specific area of expertise isn't held by the SAG members. This will be discussed with the SAG. The idea of assigning a score to each action, in terms of degree of confidence that the action will address the issue, was proposed. To be considered further. d. The contents page of the paper was also presented to share the proposed structure. 	<p>BS to discuss testing / peer review of actions with SAG at their next meeting.</p>
<p>6. Budgets and resourcing</p> <ul style="list-style-type: none"> a. BS to meet with CCC planner later in the week to discuss availability. b. Christina Robb, Happen Consulting Ltd, will be contracted as Project Lead. c. BS to take on role as ECAN representative to the project (TBC). d. Additional resource requirements for maternity cover to be determined following discussions with CCC. e. Time commitment from Ngāi Tahu re. CMP drafting still to be determined. f. Any remaining funds related to the drafting/production of the CMP will roll over to the next financial year. 	<p>BS to report back on resourcing to next PWG mtg.</p>

<p>7. Any other business</p> <ul style="list-style-type: none"> a. MFE freshwater improvement fund. TY introduced the call for proposals and received general agreement to submit an application. KK and IL to work with project team. BS to report back at next meeting. b. KK relayed a discussion she had with James Goff re. replicating his sediment core study for the whole harbour. James, who is currently living in Australia, is due to return to NZ shortly and is interested in becoming involved in the project. c. Other groups update <ul style="list-style-type: none"> i. LW took part in a mudflat survey (inverts, contaminants) undertaken by ECAN on the Teddington flats. Survey undertaken annually in Whakaraupō since 2011. Results due in approx. 6 months. ii. KK – the public facing website showing real time data relayed from the LPC monitoring sondes will be available in 2 weeks' time. iii. JO was involved in a beach clean-up at Corsair Bay on Sunday. He reported the stream was running clean even with the substantial rain fall. d. A request was made to receive a report to the next meeting on the Whakaraupō website stats (visitor numbers). 	<p>BS to report back on MFE FIF at next meeting.</p> <p>BS to report on website stats at next PWG mtg.</p>
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Next meeting: Date: Tuesday 28th March 2017, 12.30 – 2.30pm

Location: 200 Tuam Street (unless someone else would like to host?)