

Minutes of Whakaraupō / Lyttelton Harbour Catchment Management Plan Partners Working Group

Thursday 7th July 2016
200 Tuam Street

Meeting title	Whakaraupō Partner Working Group
Date	Thursday 7 th July 2016
Time	12.30 – 2.30 pm
Venue	Rakahuri Meeting Room, 200 Tuam Street
Attendees	June Swindells, Neil McLennan, Clive Appleton, Terri Young, Bianca Sullivan, Rachel Annison
In attendance	Neil McLennan, Clive Appleton, Terri Young, Bianca Sullivan, Rachel Annison
Apologies	Matthew Ross, Lesley Woudberg

Item	Action
1. Confirmation of minutes	
2. Apologies	
3. Action items from previous meeting 3.1. CCC Banks Peninsula SMP – The only way to raise BP up the priority list is to alter the comprehensive stormwater consent application or make a submission during the hearings process. Alternatively, investigations may be able to start in 2017. These would include a state of the takiwā around primary settlements, determining quantity of sediment entering stormwater network, modelling of contaminant pathways (medusa), and determining water flows/diversion options. 3.2. Current initiatives table – Not yet completed. 3.3. Bianca has sought representation from the BPZC and the Community Board on the working group. Thomas Kulpe has been nominated by Steve Loundes to represent the BPZC. Paula Smith has yet to confirm re. the Community Board.	ALL – to complete the ‘current & planned initiatives’ table Bianca to follow up with Paula and Thomas re next PWG meeting.
4. Project branding 4.1. Rachel presented on the website look, colour palette, and photos. Next steps are to design the collateral/outreach	Terri to identify photo requirements and liaise with Kelvin

<p>materials in line with the website. Website is on track to be completed in time for the proposed project launch early August.</p> <p>4.2. More project specific photos are required.</p> <p>AGREED: Members happy with the website design</p>	<p>(CCC) and Quentin (ECan) to fill gaps.</p> <p>ALL – email Terri with ideas for photos</p>
<p>5. Update on governance group</p> <p>5.1. The second meeting of the Governance group was held on the</p> <p>5.2. The name of the project has been confirmed as Whakaraupō / Lyttelton Harbour Catchment Management Plan.</p> <p>5.3. It was agreed the deadline for the first phase of the project (the Plan) is to be extended beyond December 2016, as required.</p> <p>5.4. The final MOU is going to the CCC council meeting on Thursday 14th July, and the ECan council meeting on Thursday 21st July for approval.</p> <p>5.5. CCC and TRoNT will continue to have internal discussions re. funding commitments.</p>	
<p>6. Update on community engagement</p> <p>6.1. The community engagement plan will be implemented once the MOU has been signed.</p> <p>6.2. Informal discussion have been held with representatives from Governors Bay and Charteris Bay Residents Associations. To be followed up once MOU signed.</p>	
<p>7. Update on Science Advisory Group</p> <p>7.1. Membership of this group needs to be confirmed. Deirdre Hart (UC) has not yet confirmed.</p>	<p>Bianca to follow up with nominated SAG members</p> <p>Terri to draft contracts</p>
<p>8. Any other business</p>	

Next meeting: July 21st 2016, 12.30-2.30pm