

Minutes of Whakaraupō/Lyttelton Harbour Catchment Project Partners Steering Group

Thursday 23 June 2016
200 Tuam Street

Meeting title	Whakaraupō Partner Steering Group
Date	Thursday 23 rd June 2016
Time	12.30 – 2.30 pm
Venue	Rakahuri Meeting Room, 200 Tuam Street
Attendees	June Swindells, Neil McLennan, Clive Appleton, Terri Young, Lesley Woudberg
In attendance	June Swindells, Neil McLennan, Clive Appleton, Terri Young, Lesley Woudberg
Apologies	Bianca Sullivan, Matthew Ross

Item	Action
1. Confirmation of minutes	
2. Apologies	
3. Update on governance group 3.1. The first meeting of the governance group was held on the 14 th June 2016. 3.2. It was agreed that the governance group and an MOU was required. The MOU is to be amended to incorporate comments and recirculated with the intention of agreement at the next meeting. 3.3. CCC and TRoNT will have internal discussions re. funding commitments. 3.4. It was agreed that Zone Committee (ZC) and Community Board (CB) representation on the project is required but at the project rather than governance level. 3.5. June Swindells has proposed that Donald Couch represent Te Hapū o Ngāti Wheke at the governance group.	Bianca to invite Paula Smith to join the Partner Steering Group

<p>AGREED: Following discussion the PSG agreed that Paula Smith, in her dual capacity of CB Chair and ZC member, would be an asset to the group.</p>	
<p>4. Update on Whakaraupō stocktake</p> <p>4.1. The storymap is finished and ready to go online once the project website is ready.</p> <p>4.2. This marks the completion of the stocktake work package which was due to be completed by 30th June 2016.</p>	
<p>5. Update on Zone Committee work programme</p> <p>5.1. Science and community – science on Sunday seminars, jointly hosted by the ZC and CB, being scheduled for August. The Whakaraupō project byline will be used.</p> <p>5.2. Biodiversity – Living Springs riparian planting proposal approved for funding (\$22,479).</p> <p>5.3. Head of the harbour – Discussions with landowners underway to identify potential sediment and erosion control projects.</p> <p>5.4. Sediment – Road cutting project in scoping phase in collaboration with CCC. Pilot projects to trial various treatments proposed.</p>	
<p>6. Update on Science Advisory Group</p> <p>6.1. The draft terms of reference for the Science Advisory Group (SAG) discussed and changes recommended.</p> <p>6.2. Further discussion is required around how to integrate cultural and ecological health, however, it is recognised that this may be better determined by the SAG itself.</p> <p>6.3. Donald Couch will no longer be recommended for the SAG as he has agreed to represent Te Hapū o Ngāti Wheke on the governance group.</p>	<p>June to nominate an alternative SAG member with a mahinga kai/cultural focus</p> <p>Terri to incorporate comments and recirculate the TOR</p>
<p>7. Communication and engagement plan</p> <p>7.1. DRAFT comms plan discussed. Consultation fatigue is a worry with the other processes going on in the harbour. What can we do to freshen it up and encourage participation? How can we build on lessons learnt from the LPRP and District Plan consultation processes? Need to think of new and innovative ways, such as a stall at the farmer’s market.</p> <p>7.2. Neil suggested holding a community event with the feedback presentations. Ideas include beach clean-up, expert led shellfish bed monitoring, show and tell with sausage sizzle.</p>	<p>Neil to see if there is a consultation report/evaluation following the LPRP.</p> <p>Terri to provide feedback to comms team for revision.</p>

<p>8. Current / future initiatives</p> <p>8.1. A template for capturing existing and planned initiatives in the harbour was presented with some examples from ECAN. Each partner organisation needs to complete this so we can start to map out what is already happening, where and by whom.</p>	<p>ALL partners to complete with current and planned projects</p> <p>Terri to also begin scoping community led initiatives</p>
<p>9. Partner project updates</p> <p>9.1. CCC Stormwater update</p> <p>9.1.1. Clive presented on the CCC global consent application for stormwater. Stormwater management plans will be completed for each catchment by 2020. Banks Peninsula will be the last with technical investigations scheduled to begin in 2018.</p> <p>9.1.2. Each plan will have a monitoring programme for water quality, biota, sediment discharge, contaminants etc. There is also a proposed social marketing campaign (\$1m) to encourage better practices.</p> <p>9.1.3. Discussion was had around the need to align the CCC catchment management plan with the actions coming out of this project. The timelines don't match – how can we address this?</p> <p>9.2. LPC harbour monitoring programme – Neil presented on the channel deepening project and associated baseline / post dredging monitoring programme.</p> <p>9.2.1. 15 water quality instruments will be placed in and around the harbour to begin monitoring within the next three months. Three instruments are owned by LPC with the rest leased – timeline for full monitoring programme TBC.</p> <p>9.2.2. Sediment core samples have been taken from around the harbour but have not yet been analysed. Approx. \$80k is needed for sediment profile and contaminant analysis.</p> <p>9.3. Mahinga kai and cultural health – June presented a paper on mahinga kai and cultural health and what this means for Rāpaki.</p> <p>9.3.1. June emphasised that mahinga kai doesn't just mean the harvesting of food and resources, it encompasses a way of life that permeates throughout the identity of tangata whenua. Therefore the health of the environment that mahinga kai depends on has direct impact on cultural health.</p> <p>9.3.2. The cultural health index was introduced as an excellent tool to measure the state of the takiwā.</p> <p>9.3.3. Tangata tiaki, along with Rāpaki, Ngāi Tahu and LPC are developing a kaimoana management plan.</p>	<p>Clive to report back to the PSG on scope for bringing the Whakaraupō CMP forward</p>

10. Any other business

10.1. Two design concepts for the website homepage were presented and discussed. The design team will be presenting on proposed branding at the next PSG meeting.

Terri to feed comments back to the design team.

Next meeting: July 7th 2016, 12.30-2.30pm