

Minutes of Whakaraupō/Lyttelton Harbour

CMP Working Group

Thursday 28 April 2016
200 Tuam Street

Meeting title	Whakaraupō CMP work plan
Date	Thursday 28 th April 2016
Time	1 – 2.30 pm
Venue	Totara Meeting Room, 200 Tuam Street
Attendees	June Swindells, Kim Kelleher, Clive Appleton, Julia Fettes, Terri Young, Lesley Woudberg, Bianca Sullivan
In attendance	June Swindells, Kim Kelleher, Clive Appleton, Julia Fettes, Terri Young, Lesley Woudberg, Bianca Sullivan
Apologies	

Item	Action
1. Introductions	
2. Confirm draft agenda	
<p>3. Update on Whakaraupō stocktake</p> <p>3.1. Julia presented on the work she has undertaken to date:</p> <p>3.1.1. Stocktake of legislation around Whakaraupō</p> <p>3.1.2. Stocktake on the cultural and ecological science undertaken to date in and around the harbour. Julia has compiled a bibliography of this research and is working with IT to determine how best to present this as a searchable database on the web site.</p> <p>3.1.3. The production of an outward facing, online story map of Whakaraupō including history, people, ecology, mahinga kai, the port. The site includes text, photographs and maps and will provide a core public awareness resource for the project.</p> <p>3.2. Prior to the launch of the site it was agreed that a ‘test’ session will be scheduled to coincide with the next Zone Committee meeting for review and comment.</p>	<p>Julia to circulate link to the test site</p> <p>Kim to send photographs of port to Julia</p>

<p>4. Update on Zone Committee work programme</p> <p>4.1. Lesley provided an update on the Whakaraupō related work the Zone Committee (ZC) are currently undertaking:</p> <p>4.1.1.Science on Sunday series – Sally Gaw of Canterbury University is keen to share findings of recent research with the community. Sunday afternoon sessions have been suggested by the ZC as a good medium to do this. It was agreed that this would be a great way to engage the community and could be extended to include other science speakers/community groups keen to share their work.</p> <p>4.1.2.Head of the harbour gathering – ZC are keen to hold a community gathering at the Head of the Harbour to hold discussions with land owners re. protecting waterways, and to promote existing community initiatives.</p> <p>4.1.3.The ZC has agreed to a roadside sediment control pilot project in Whakaraupō as part of the Zone Team’s 5 year implementation outcomes.</p>	
<p>5. Structure of Working Group – membership, frequency of meetings etc</p> <p>5.1. The members of the working group are keen to work together as a partnership. It was noted that the work of the group can and should continue while the higher level governance is being resolved.</p> <p>5.2. ECAN is providing staff time through Bianca, Terri and Julia to do the leg work such as drafting documents, budget management, coordinating input etc under guidance from the working group. Other partners will actively provide input, direction, guidance and information to the project in addition to keeping the WG up to date with their organisations’ Whakaraupō related activities.</p> <p>5.3. It was agreed that meetings will take place on a fortnightly basis until the project is up and running.</p> <p>5.4. It is hoped that TRoNT will also be able to provide representation at the WG level.</p> <p>5.5. Terri demonstrated Microsoft Office 365, a document sharing platform that is a potential tool for use by the WG during the project lifecycle.</p>	<p>Terri to circulate guidance on setting up access to the site</p>
<p>6. Developing a work plan: what do we want to achieve and by when?</p> <p>6.1. The plan process will identify what is already happening where and when, following which a gap analysis can be undertaken to determine what additional actions may be required to achieve the vision for Whakaraupō.</p>	<p>Terri/Bianca to draft work programme and circulate for comment</p>

<p>6.2. Such existing projects include the CCC sewage and storm water networks. Initiatives higher up in the catchment will be needed to support this, i.e. land owners reducing sediment entering the waterways. CCC storm water management plans for Banks Peninsula are scheduled for completion by 2020. There may be potential to request Whakaraupō be prioritised. Technical investigations will be happening as part of this project and could be made available.</p> <p>6.3. State of the Takiwā – It was agreed that this is a critical part of the work programme that will provide the baseline and monitoring indicators by which the success of the project will be measured. Discussion was held as to whether to outsource this or build on the work and knowledge already generated through the stocktake of existing research undertaken by Julia. It was agreed that some more thought be put into this and a potential project scope circulated for comment.</p> <p>6.4. Review of the Regional Coastal Environment Plan – There are synergies between the two projects and opportunity for collaboration and sharing of knowledge.</p>	<p>Clive to circulate CCC State of the Takiwā reports for 3 Rivers</p> <p>Julia to develop a project scope/methodology and circulate for comment</p>

Next meeting: TBC