

## Minutes of Whakaraupō / Lyttelton Harbour Catchment Management Plan Partners Working Group

Tuesday 27<sup>th</sup> September 2016  
LPC, 41 Chapmans Road

Meeting title	Whakaraupō Partner Working Group
Date	Tuesday 27 <sup>th</sup> September 2016
Time	12.30 – 2.30 pm
Venue	LPC, 41 Chapmans Road
Invited	Kopa Lee, Kim Kelleher, Clive Appleton, Terri Young, Matthew Ross, Bianca Sullivan, Lesley Woudberg, Paula Smith, Ian Lloyd
In attendance	Kopa Lee, Kim Kelleher, Clive Appleton, Terri Young, Matthew Ross, Bianca Sullivan, Lesley Woudberg, Paula Smith, Ian Lloyd
Apologies	

Item	Action
1. Apologies	
2. Confirmation of minutes / matters arising	
<p>3. Update on community engagement</p> <p>3.1. Workshop feedback</p> <p>3.1.1. 37 participants attended (excluding project staff) across the three workshops</p> <p>3.1.2. Agreed that an email should be sent out thanking participants</p> <p>3.1.3. Discussion on the structure of the report. It should be more visual rather than text heavy, using maps and graphics where possible. A3 size. Potentially structure the report around the four questions but see what patterns come up in the data first.</p> <p>3.1.4. It was highlighted at the workshops that the project lacked a vision. Agreed to hold a session at the next PWG to define this building on workshop outputs and the Te Hapū o Ngāti Wheke Strategic Plan.</p> <p>3.2. Conference poster</p> <p>3.2.1. BS &amp; TY are presenting a poster on the project at the NZ Coastal Society conference under the theme, 'Estuaries and harbours and their management'. Discussion on the content – it should introduce the partnership, display the website.</p>	<p>KL – to circulate the Strategic Plan</p> <p>TY – send email to participants</p> <p>TY – circulate workshop notes once completed</p> <p>TY – to draft conference poster</p>

<p>Potentially have handouts with key questions on them to garner advice from experts.</p> <p>3.2.2. The importance re. networking with other similar initiatives was emphasised to learn lessons and connect.</p> <p>3.2.3. TY to work with designer on a draft and bring back to PWG for comment.</p> <p>3.3. Comms sub-committee meeting</p> <p>3.3.1. The comms team are meeting on Wednesday 28<sup>th</sup> September. Items to be discussed include a follow up article in the Bay Harbour News on the workshops asap.</p> <p>3.3.2. Rather than having separate comms meetings it was deemed appropriate to have a comms session at every other PWG meeting instead, held at the beginning of the meeting.</p> <p>3.3.3. Kopa gave apologies for the meeting</p>	
<p>4. Fisheries</p> <p>4.1. The application to extend the mataitai reserve is before the Minister. If successful this will add another management tool for improving mahinga kai in the harbour</p> <p>4.2. In the meantime, we need to keep the mataitai reserve process in mind in terms of how it aligns with the CMP project and how the two processes can be mutually supportive. Designation would be under national legislation and would give Ngāti Wheke Tangata Tiaki (with support from Ngāi Tahu) powers to legislate through byelaws.</p>	
<p>5. Update on Governance group</p> <p>5.1. Working to schedule the third meeting of the Governance Group. Date to be confirmed.</p> <p>5.2. BS will draft an update for the governance group and circulate for comment.</p> <p>5.3. ECAN will shortly be due to provide a progress report for internal processes. TY will circulate this for others to use as required.</p>	<p>BS – to inform when date is finalised</p> <p>BS – to draft update for governance group and circulate</p> <p>TY – circulate progress report once completed</p>
<p>6. Update on Science Advisory Group</p> <p>6.1. It was confirmed that Tasman Gilles, Ngāi Tahu &amp; Ngāti Wheke Tangata Tiaki, could represent cultural values on the SAG.</p> <p>6.2. The need to be more prescriptive with the terms of reference and objectives was discussed. These are currently in draft form -</p>	<p>BS – To schedule the first meeting of the SAG</p>

<p>once we have assessed the outputs from the workshops we can develop these and feed these into the SAG.</p> <p>6.3. A joint meeting with the SAG and the PWG will be held once objectives have been defined. The SAG workstream is currently running one month behind schedule and needs to start.</p>	<p>All – review the SAG TOR and see if needs refining.</p> <p>All – send Terri your key questions you want to put to the SAG</p>
<p>7. Relationship of Whakaraupō CMP with Coastal Plan review</p> <p>7.1. The Regional Coastal Plan is in the process of being reviewed. The timeline is such that it fits with the development of the Whakaraupō CMP. The first year is the development of an issues and options paper, with drafting of the plan and consultation scheduled for the second year.</p> <p>7.2. It was agreed that the Whakaraupō CMP process should feed in to the Plan process as much as possible.</p> <p>7.3. The review of the Coastal Plan provides an opportunity, should it be recommended once the CMP has been drafted, to recommend statutory provisions be included in the Plan for Whakaraupō, i.e. raising water quality standards.</p> <p>7.4. While integrated management of the coastal zone is essential, the landward boundary of the Coastal Plan is mean high water springs. Therefore recommended provisions may only relate to the intertidal and subtidal areas of the harbour basin.</p> <p>7.5. Any involvement in the Coastal Plan process on behalf of the CMP project will be independent of any individual organisations representations.</p> <p>7.6. To avoid potential confusion, we need to draft some text on how these two projects differ.</p>	<p>TY – to invite Nick Regnault to the PWG to speak about the project</p>
<p>8. Any other business</p> <p>8.1. There is now a new Chair at Rāpaki, Manaia Rehu. Representation from Ngāti Wheke at the PWG and governance level may therefore change. TBC.</p> <p>8.2. Lesley provided an update on Zone Committee activities:</p> <p>8.2.1. Lesley will be organising a community lecture on Undaria from UC’s Marine Ecology Research Group. This will take place in Governor’s Bay, date TBC.</p> <p>8.2.2. EOS Ecology has developed an ID guide on freshwater invertebrates.</p> <p>8.2.3. EOS Ecology is working with Lyttelton Primary School on a monitoring and enhancement project for Cass Bay Stream.</p>	

**Next meeting:** Date: Tuesday 11<sup>th</sup> October 2016, 12.30-2.30pm

Location: 200 Tuam street

Chair: Ian Lloyd