

Minutes of Whakaraupō / Lyttelton Harbour Catchment Management Plan Partners Working Group

Tuesday 25th October 2016
Ngāi Tahu, 15 Show Place, Addington, Chch

Meeting title	Whakaraupō Partner Working Group
Date	Tuesday 25 th October 2016
Time	12.30 – 2.30 pm
Venue	15 Show Place, Addington, Chch
Invited	Kim Kelleher, Kelvin McMillan, Terri Young, Matthew Ross, Bianca Sullivan, Lesley Woudberg, Ian Lloyd, Sarah Kelly, Allanah James, Tania Butterfield, Yvette Couch-Lewis, Donald Couch
In attendance	Kelvin McMillan, Terri Young, Matthew Ross, Bianca Sullivan, Lesley Woudberg, Ian Lloyd, Sarah Kelly, Allanah James, Yvette Couch-Lewis, Donald Couch
Apologies	Tania Butterfield, Kim Kelleher

Item	Action
1. Apologies 1.1. Apologies received from Tania Butterfield and Kim Kelleher	
2. Confirmation of minutes / matters arising	
3. Communications session 3.1. Comms plan review 3.1.1. Updates on the comms plan presented – mainly focusing on the ‘Media Communication Timeline’ section. 3.1.2. Feedback re. 24hr turn around for comments is too short – need to change to 48 hours. 3.1.3. Ngāti Wheke comms contact is Yvette Couch-Lewis 3.1.4. Ngāi Tahu comms contact is Phil Tumataroa 3.1.5. Additional stakeholders provided by DC – to be added 3.1.6. Discussion re. purpose of the comms plan – It is an internal document for project partners stating how we will engage with the community. The MOU sets out how the partners engage with each other. 3.2. Project branding 3.2.1. Agreed to develop branding for the partnership/project in line with the April 2017 plan consultation.	TY – provide feedback on comms plan to TB YCL – Forward any additional comments re. MOU / comms plan to TY SK – to draft story on wastewater project for CCC digital news channel and circulate to comms/BS for review

<p>3.3. CCC wastewater project comms – PWG endorsed the proposal to write an article celebrating the granting of consent for the CCC wastewater project.</p>	
<p>4. Update on community engagement</p> <p>4.1. Workshop report</p> <p>4.1.1. Feedback requested on the draft community workshop report.</p> <p>4.1.2. Pie chart highlighting outputs from question 2 is thought to misrepresent cultural values, as ‘mahinga kai’ and ‘heritage’ infuse all aspects of the harbour and therefore should not have independent categories.</p> <p>4.1.3. The community workshops had a very low level of Rūnunga representation and therefore cannot represent the harbour community as a whole.</p> <p>4.1.4. An additional consultation process should be undertaken directly with Te Hapū o Ngāti Wheke to ensure a representative consultation process is undertaken for the whole harbour.</p> <p>4.1.5. The report in its current form should not go out as it may be construed as representing the whole community’s views as opposed to just those who attended the workshop.</p> <p>4.1.6. Once consultation with Rūnunga has taken place, a combined report can be released. Until then, the report should be divided to represent each workshop independently and comments on content sought from those participants directly.</p> <p>4.2. Science talk – reminder of the date/time for the UC presentation on <i>Undaria</i> and rocky shore research.</p> <p>AGREED: Te Hapū o Ngāti Wheke, with support from Ngāi Tahu, will propose a suitable process of consultation to be undertaken with Rūnunga.</p>	<p>MR/YCL/DC – to propose a suitable process of consultation with Rūnunga</p> <p>All – to provide TY with feedback on the workshop report by Thursday 3rd November</p> <p>TY – to deconstruct the report and seek comments from workshop participants</p>
<p>5. Update on Governance group</p> <p>5.1. Working to schedule the third meeting of the Governance Group. Date to be confirmed.</p>	<p>BS – to inform when date is finalised</p>
<p>6. Update on Science Advisory Group</p> <p>6.1. First meeting to be held on Thursday 27th October – will report to the next PWG meeting</p>	

<p>7. PWG Strategy / objectives / CMP</p> <p>7.1. Previous agenda items ran over time, therefore this item will be postponed until the next PWG meeting. Proposal to devote the whole meeting to this agenda item agreed.</p>	
<p>8. Any other business</p> <p>8.1. Ian provided a short update on the Banks Peninsular Zone Committee biodiversity workshop that was held on 18th October.</p>	

Next meeting: Date: Monday 7th November 2016

Location: ECan, 200 Tuam Street

Chair: TBC